

Annex 1
to the Norwegian Financial Mechanism 2014-
2021 Programme "Business Development,
Innovation and SMEs" Call for Proposals under
ICT Focus Area

TABLE FOR EVALUATION OF ELIGIBILITY CRITERIA

1. General information about an Application:

Application unique number	
Name of an Applicant	
Name of a project	

2. Evaluation criteria

CRITERION	QUESTIONS FOR EVALUATION	YES/NO/NOT APPLICABLE	COMMENTS
<i>I. Formal assessment criteria</i>			
1. The declaration of a project promoter and partner (- s) is submitted	1.1. An applicant on his behalf and behalf of his partner (-s) has submitted a declaration equivalent to an application form; 1.2. The submitted declaration certifies observance of administrative compliance requirements.		
2. All the annexes specified in the Call are submitted	2.1. All the annexes, indicated as compulsory in the Call, are submitted together with an application.		
<i>II. General eligibility criteria</i>			
1. An applicant and project partner (-s) are eligible under the Call	1.1. An applicant meets eligibility requirements set for an applicant under the Call.		
	1.2. A partner (-s) meets eligibility requirements set for a partner under the Call.		

CRITERION	QUESTIONS FOR EVALUATION	YES/NO/NOT APPLICABLE	COMMENTS
2. Consistency of intervention logic of a project is maintained	2.1. Intervention logic of a project is maintained, i. e. project results derive from project activities, project activities are directly linked to project tasks, project tasks are linked to achievement of set goals. Project tasks are specific (they reveal the essence and characteristic of the project), measurable (expressed in quantifiable amounts, calculable) and achievable.		
3. Project contributes to outcome indicators of the Programme	3.1. Is the project aiming at achieving the outcome indicators specified in the Call?		
4. Project duration and its implementation plan are justified	4.1 Is a project implementation plan compatible with the volume of project activities, realistic and rationally planned? Is the expected duration of the project in line with the requirements specified in the Call?		
5. Justification of partnership	5.1. Is partnership envisaged in the project?		
	5.2. Is the partnership (in case it is envisaged) in the course of implementation of the project justified and beneficial?		
	5.3. Does a document certifying partnership (a draft of partnership agreement, a signed partnership agreement, a letter of intent, etc.) comply with the requirements specified in the Call?		
6. Project compliance with a good governance principle	6.1. Does the project exclude any activities that might have a negative impact on implementation of a good governance principle?		
7. Project compliance with a sustainability principle	7.1. Does the project exclude any activities that might have a negative impact on implementation of a sustainability principle?		

CRITERION	QUESTIONS FOR EVALUATION	YES/NO/NOT APPLICABLE	COMMENTS
8. Project compliance with gender equality and non-discrimination principles	8.1. Does the project exclude any activities that might have a negative impact on implementation of gender equality and non-discrimination principles?		
9. Project compliance with the EU competition policy	9.1. The grant does not exceed <i>de minimis</i> aid limits and is in line with the requirements applicable for <i>de minimis</i> aid.		
	9.2. The project is funded under an approved state aid scheme, the European Commission decision or is in line with the requirements set by the European Commission in General Block Exemption Regulation.		
	9.3. Funding provided for the project cannot be perceived as illegal state or <i>de minimis</i> aid.		
10. Applicant's and/or partner's (partners') own financial contribution is ensured	10.1. Is an applicant's and/or partner's (partners') own contribution in line with the requirements set in the Call and is this own financial contribution ensured?		
11. Covering of ineligible expenses is ensured	11.1. Does an applicant and (or) a partner (-s) ensure to cover ineligible expenses which are crucial for implementation of the project? (Applicable if ineligible expenses are envisaged)		
12. Project continuity is ensured	12.1. Is funding of the project and continuity of its results ensured?		

CRITERION	QUESTIONS FOR EVALUATION	YES/NO/NOT APPLICABLE	COMMENTS
13. Planned expenditures are eligible, necessary and justified	13.1. Do project activities and expenses, which are planned during project implementation, fall under eligible for funding activities and expenses? Is their volume in line with the requirements? Are predicted expenses necessary for implementation of the project?		
	13.2. Are expenses planned effectively and reasonably?		
14. Grant and co-financing amounts	14.1. Aren't the sum of a grant and co-financing smaller or bigger than the minimum and maximum amounts specified in the Call?		
15. Project Communication plan is in line with the requirements stated in the Call	15.1. Are publicity measures in conformity with the requirements stated in the Call?		
	15.2. Is all the necessary information about publicity measures, as it is required in the Call, provided?		
16. Applicant's and/ or partner's (partners') administrative capabilities to implement a project are ensured	16.1. Does an applicant and (or) partner (-s) have sufficient administrative capabilities to implement a project.		
III. Specific Compliance Criteria			
17. Aid requested will be granted for initial investment as it is defined in Paragraph 49 (a) of Article 2 of State Aid Regulation	17.1. Is an investment under a project is investment in tangible and intangible assets related to: - extension of the capacity of an existing establishment, The extension of capacity of an existing establishment means that the existing establishment is put into a situation where it can manufacture more volume of at least one of the products already produced in the establishment,		

CRITERION	QUESTIONS FOR EVALUATION	YES/NO/NOT APPLICABLE	COMMENTS
	<p>whilst the underlying overall production process is not fundamentally changed.</p> <ul style="list-style-type: none"> - diversification of the output of an establishment into products not previously produced in the establishment; - a fundamental change in the overall production process of an existing establishment <p>Initial investment in the form of a fundamental change in the overall production process of an existing establishment means the implementation of a fundamental (as opposed to routine) process innovation. The simple replacement of individual assets without fundamentally changing the overall production process constitutes a replacement investment which is not eligible for regional investment aid as it does not qualify as a fundamental change of an overall production process, and thus is not considered to constitute an initial investment. The fact of having replaced individual items of equipment by others that are more performing (unless this leads to a fundamental change on the overall production process) would also be considered a non-eligible replacement investment.</p>		

3. **Conclusions of the evaluation:** Positive Negative Conditional

I, the undersigned, certify that performing the duties related to assessment of an application, was not a subject to conflict of interest and was objective and impartial. Moreover, I undertake to store and use information in accordance with legislation, including but not limited to confidential information and any other information I was entrusted with and obtained as a result of assessment of an application.

(job title of a person who conducted the assessment)

(date)

(name, surname, signature)